

# Marian School of Excellence

No. 199, Palavedu Road, IAF, Avadi, Chennai – 600 055

Phone: 9841953235

## **GRIEVANCE/COMPLAINT REDRESSAL COMMITTEE**

As per guidelines issued vide CBSE's circular dated 12.09.2017, different committees for redressal of grievances have been set up with the following members:

| SI No | Name of the Member     | Designation             |
|-------|------------------------|-------------------------|
| 1     | Mrs. JANE G            | Founder Trustee         |
| 2     | Mr. GIRISH             | Correspondent           |
| 3     | Mrs. DIVYA K           | Principal               |
| 4     | Mr. SRINIVASAN K       | Sr. TGT                 |
| 5     | Mrs. USHA NANDHINI K   | Sr. PRT                 |
| 6     | Mr. SUDERSON R         | PET                     |
| 7     | Mr. MOISON CHARLES     | Administrative Officer  |
| 8     | Mrs. MALARVIZHI K      | Parent Member           |
| 9     | Mrs. SARITHA T         | Parent Member           |
| 10    | Mr. GOKUL RAJ, VII STD | Head Boy of the School  |
| 11    | Ms. INIYA SRI, VII STD | Head Girl of the School |

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### **RULES:**

- 1) To deals with all the genuine grievances of students and staff of the school.
- 2) All complainants should submit their grievances to the committee either in writing or online via e-mail.
- 3) The committee will meet at least once in a month to resolve the grievances.
- 4) To take conclusive decision and submit its recommendations to the deciding authority for removal of alleged grievances.
- 5) The student/staff shall bring up his grievance in a prescribed format immediately to the grievance committee without fail. The number of grievance settled or pending will be report to the Correspondent in every month.